



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS FOR MONTH OF: June

- ✓ **Town Council Meeting:** Friday, June 9 @ 9:00 am at Town Hall
- ✓ **Town Council Workshop:** Friday, June 23 @ 9:00 am at Town Hall

DEPARTMENT REPORTS - May

Code Enforcement, Joe Hinks

- 13 calls for property violations.
- 4 calls for construction debris.
- 8 Unlicensed Contractors found working.
- 29 Mercantile licenses issued.
- 27 Building Permits issued.
- 8 Plans reviewed.
- 22 Property inspections.
- 4 lots w/Grass violation - cut by Town.
- Met with several property owners to discuss pervious paving projects.

Public Works, Supervisor Jon Stiffler

- Working with Solitude on the algae harvesting project by running the backhoe.
- Sprayed ROW to control weeds along Tamarack.
- Cut daffodil bulbs along Rt 1.
- Matt's paving painted speed humps around town.
- Put Mobi mats out at sandpiper village walkways.
- Pedestrian only stencils repainted on walkway along RT 1.
- Fixed stop sign in Sandpiper Village.
- Checked all bike racks along Ocean Drive.
- Took lifeguard shack to the beach area.
- Painted stop bar at Russell and Evergreen.
- Worked with Inland bays to add plants to welcome beds on RT 1.
- Put Flags for Heroes out for Memorial Day.
- Painted lines in town hall parking lot.
- Added a few extra trash cans along Ocean Drive until replenishment is complete.

Town Hall, Town Manager Maureen Hartman

- Meet with residents regarding numerous items.
- Assist mayor, councilmembers, and committee members with various requests.
- Attend weekly beach nourishment calls with Corps of Engineers, Weeks Marine & DNREC.
- Attended a grant workshop with IPA on May 9.
- Assisted Finance Department.
- Prepared Town Hall for an open house/ribbon cutting ceremony.
- On-site meeting and conference calls with Solitude regarding harvesting for Town. Along with public works director, Jon Stiffler, oversee the harvesting project May 22 through May 30.
- ACT meeting on May 4 with Mayor Saxton.
- Facilitation Training for Coastal Managers with DNREC and NOAA.
- Prepare for season opening.
- Restructure the Building/Code Enforcement Department.